

Curriculum Vitae

**Permanent Address:**

Bhangaha-05, Mahottari, Madhesh Pradesh, Nepal

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PANKAJ KUMAR JHA

Date of Birth: BS 2053/05/25

Carrier Objective

Desirous to be associated with the progressive & dynamic organization, like yours, which can provide me a rewarding career opportunity and strong platform to exercise my technical & analytical skills to achieve organizational goals.

Work Experience

- Fresher

Academic Qualification

S. N	Institution Name	Degree	Board	Passed Year	Percentage	Division
1.	Shree Sarshwati higher secondary school, Duhabi, sunsari, Nepal	SLC	Nepal Government	2068 BS	57%	Second
2.	Model Multiple College Janakpur, Dhanusa, Nepal	Intermediate/+2	HSEB Board	2071 BS	57.20 %	Second
3.	Birgunj Public College, Birgunj	Bachelor of Businesses Administration (finance)	Purbanchal University	2079 BS	3.09 CGPA	First

Technical Skills

- Ms-Office package advance knowledge in Business presentation and marketing analysis
- SAP ERP (Inventory Management)
- Good communication skill for marketing and dealing capacity via email and call

Special Skills

- Communication-Good written and verbal presentation skill,
- Diligent, organized, and innovative.
- Good interpersonal and communication skills and ability to adopt in new environment
- Ability to work in team.
- Fast Learner.

Language

Language	Speaking	Written
English	Good	Excellent
Nepali	Excellent	Good
Bhojpuri	Good	Good
Maithili	Excellent	Good
Hindi	Excellent	Excellent

Declaration

I hereby declared that above mention information's are correct as far as my knowledge.

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Pankaj Kumar Jha