

CURRICULUM VITAE

NISHAN KUNWAR

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Career Objective:

Regardless of the position I start with, my objective is to become the best of the bests, go as far as my academic qualification deserves with the help of my never ending learning behaviour and contribute company to meet its objectives.

Educational Qualification:

- Completed Secondary School in 2010.
- Completed Higher Secondary Level in 2012.

Work Experience:

- Worked as Office Expeditor and part time Receptionist at Qatar Shell Research and Technology Centre from June 2014 to November 2020
- Worked as Junior Office Assistant at Qatar Shell for 6 months from October 2013 to June 2014.

Knowledge, Skills and Experience:

- ✓ High performing, skilled and self-motivated
- ✓ High School Graduate
- ✓ Good communication skills and inter relationship behavior
- ✓ Computer skills of MS Office and and internet system
- ✓ Good spoken and written English, Hindi and Nepali
- ✓ Good team working, self-starter and interrelation communication skills
- ✓ Customer oriented work attitude and self-starter
- ✓ 7 years of working experience in Qatar Shell (2013-2020)

Achievements:

- LIVING OUR BEHAVIOURS CERTIFICATE OF RECOGNITION from Qatar Shell Al Karaana . Petrochemicals Project
- Certificate of appreciation for outstanding contribution to safety management from Carillion Qatar.
- LIVING OUR BEHAVIOURS CERTIFICATE OF RECOGNITION from Qatar Shell Finance Department.

Personal Specialties:

- Always love to study and learn
- Loyalty
- Always welcome suggestions
- Intervene wrong act with respect
- Maintain professionalism at its best

Personal Details:

Date of Birth	: 17/08/1991
Passport No.	: 06280976
Passport Expiry	: 17/01/2023
Gender	: Male
Nationality	: Nepalese
Marital Status	: Single
Hobbies	: Snooker and Volleyball
Strength	: Honest, Quick Learner, Dedicated, Hard Working & Responsible
Interest	: Study, Sports, Travel
Language Spoken	: Nepali, English and Hindi

Declaration:

I hereby declare that the above furnished information by me is correct to the best of my knowledge.



Nishan Kunwar

